Canton Public Library
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Canton Public Library Board of Trustees General Meeting Minutes

May 21, 2026 – 7:00 PM

The Chairperson, J. Lee, called the meeting to order at 7:00 PM.
Present: H. Abdu, N. Eggenberger, A. Iqbal, J. Lee, A. Wahby, A. Watts
Absent: None
Also Present: S. Bewick, E. Davis

CALL TO AUDIENCE
Present: K. Bounds, N. Britt, L. Golden, M. Hathaway, D. McHugh, M. Neuwirth-Gray, M. Nicholson, C. Swanberg, E. Wagner
No comments

APPROVAL OF AGENDA
The agenda, as amended, was approved by unanimous consent.

APPROVAL OF GENERAL MEETING MINUTES
The minutes were approved by unanimous consent.

COMMUNICATIONS
None

DIRECTOR'S REPORT
The library was one-third through the fiscal year as of April 30. Davis reported that revenues are trending as projected. Expenses exceeding 33% of budgeted amounts are anticipated and include prepaid insurances, travel expenses related to the PLA conference in April, and Professional & Contractual costs.

Business Services Department Head Marian Nicholson and HR Specialist Sean Bewick met with Kapnick regarding the 2026-27 insurance plan renewal. S. Bewick will distribute the pricing comparisons when they become available to provide additional time for review prior to the June meeting.

TRUSTEE COMMENTS
None

COMMITTEE REPORTS
None

NEW BUSINESS

62 Days of Summer program presentation – Engagement & Design Department Head Laurie Golden, Librarian Michelle Neuwirth-Gray and Page II Ellen Wagner presented an overview of this year's summer program.

Library study booths discussion – The board discussed possibly updating the study booths in the Children's Library ahead of the current replacement schedule. M. Nicholson confirmed the booths are scheduled for donation or disposal before the end of the year. J. Lee expressed concerns about the condition and safety of the booths and indicated support for replacing or reupholstering them before the start of summer. A. Watts reported that, according to her research, there is not a comparable vinyl replacement material readily available due to supply chain issues. The board consensus was to adhere to the current replacement schedule. Davis will relay any future patron communications regarding the booths at upcoming meetings.

Amendment distributed by Chair Jasmine Lee at June 25, 2026, General Meeting

- **Proposals and Financials:** Chair Lee introduced two operational paths for the board to consider to support usage in the Children's sitting area and the timely, upcoming '62 Days of Summer' peak program and maintain the children's section standards: a funded immediate upholstery repair pull-ahead, and a recommended no-cost alternative to temporarily utilize standard library tables and chairs in that footprint. In support of the repair, Chair Lee presented specific financial data showing the library's robust structural position, highlighting the overall budget surplus and pointing out that the Building Repairs line item was more than 73% unspent. M. Nicholson was asked by Chair Lee, what constituted a repair under the current budget category? M. Nicholson replied that if an immediate repair quote came back over the $7,500 threshold, it would appropriately fall under Capital Expenditures, whereas a quote below $7,500 would be easily absorbed directly under the standard Operating Repair category. [Note: As there is no Operating Repair category, a quote below $7,500 would fall under General Library Supplies.]

CALL TO AUDIENCE

No comments

ADJOURN

The meeting was adjourned at 7:37 PM.

Amy Watts

Amy Watts, Secretary-Treasurer