



## Canton Public Library Board of Trustees General Meeting Minutes

**March 26, 2026 – 7:00 PM**

The Chairperson, J. Lee, called the meeting to order at 7:00 PM.

Present: H. Abdu, N. Eggenberger, A. Iqbal, J. Lee, A. Wahby, A. Watts

Absent: None

Also Present: S. Bewick, E. Davis

### **CALL TO AUDIENCE**

Present: K. Bounds, L. Golden, M. Hathaway, D. McHugh, M. Nicholson, C. Swanberg

No comments

### **APPROVAL OF AGENDA**

The agenda was approved by unanimous consent.

### **APPROVAL OF GENERAL MEETING MINUTES**

The minutes were approved by unanimous consent.

### **APPROVAL OF CLOSED SESSION MINUTES – SESSION 1**

The minutes were approved by unanimous consent.

### **APPROVAL OF CLOSED SESSION MINUTES – SESSION 2**

The minutes were approved by unanimous consent.

### **COMMUNICATIONS**

None

### **DIRECTOR'S REPORT**

Director E. Davis noted that the board received two sets of financials for January and February to review; some of the final numbers may change slightly after the 2025 books are closed following the audit presentation in April. N. Eggenberger inquired about the total assets balance on the February balance sheet. Accountant Debbie McHugh explained that this balance includes recent property tax payments; the library has now received most of the property taxes to be applied toward the 2026 budget.

E. Davis advised that the library has received the 2027 salary recommendations from ElementOne; they will be included for discussion at the April board meeting. J. Lee asked whether the library has considered other vendors to conduct its compensation analysis. E. Davis advised that the library has

been pleased with ElementOne's overall performance, but will reach out to the MetroNet library directors to request feedback on their salary consultants.

### **TRUSTEE COMMENTS**

N. Eggenberger said she was thrilled about the success of the home delivery program. Circulation Services Department Head Kat Bounds shared that the library has just passed 5,000 total home deliveries.

J. Lee asked if it would be possible to expedite the replacement or reupholstery of the furniture in the children's library. Business Services Department Head Marian Nicholson advised that the current plan is to wait until the space is redone in fall/winter, as reupholstery is estimated at \$5,000-\$7,000 per booth and the existing furniture may not be reused after the remodel.

### **COMMITTEE REPORTS**

None

### **UNFINISHED BUSINESS & GENERAL ORDERS**

None

### **NEW BUSINESS**

**2027 Budget – Expenditures – 2027 Library Materials Budget recommendation** – E. Davis advised that the library has historically included some of the material preprocessing fees within the materials budget, but will be shifting more of these expenditures into Professional and Contractual moving forward. Circulation Services Department Head Kat Bounds shared that she has been exploring options to handle some of the preprocessing tasks previously handled by Baker & Taylor. The board agreed to continue allocating 15% of the total 2027 budget to library materials.

**Expand Healthcare coverage to fully comply with PPACA** – The board consensus was to continue the current policy of offering healthcare coverage to regular full-time and exempt employees only.

**Enrollment Fund Review** – The board expressed satisfaction with the fund's performance. N. Eggenberger recalled that, when the account was originally established, the intention was not to spend any of the balance until it reached \$1 million.

### **CALL TO AUDIENCE**

None

### **ADJOURN**

The meeting was adjourned at 7:49 PM.

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Amy Watts, Secretary-Treasurer