



Canton Public Library Board of Trustees General Meeting Minutes

December 18, 2025 – 7:00 PM

The Chairperson, J. Lee, called the meeting to order at 7:00 PM.

Present: H. Abdu, N. Eggenberger, A. Iqbal, J. Lee, A. Wahby, A. Watts (joined at 7:06 PM)

Absent: None

Also Present: S. Bewick, E. Davis

CALL TO AUDIENCE

Present: K. Bounds, L. Golden, M. Hathaway, D. McHugh, M. Nicholson

No comments

APPROVAL OF AGENDA

The agenda was approved by unanimous consent.

APPROVAL OF GENERAL MEETING MINUTES

The minutes were approved by unanimous consent.

COMMUNICATIONS

None

DIRECTOR'S REPORT

In addition to her written report, E. Davis shared that the adult open study space has been opened and is being well utilized.

TRUSTEE COMMENTS

N. Eggenberger shared that she spoke with a patron who works at the library because his house is too loud, illustrating another way the library is available for the community.

COMMITTEE REPORTS

None

UNFINISHED BUSINESS & GENERAL ORDERS

None

NEW BUSINESS

Meeting Room Policy Revision – E. Davis thanked Engagement & Design Department Head Laurie Golden, who led the committee researching room reservation software. The new platform will enable

CPL cardholders in good standing to reserve meeting rooms in advance, while maintaining a selection of rooms available on a first-come, first-served basis. The policy revision will be presented for approval at the January meeting, with updated information regarding the implementation date.

Approve 4th Quarter Budget Amendment – A. Iqbal moved, and N. Eggenberger supported a motion to approve the 4th Quarter Budget Amendment as presented.

The motion passed unanimously 25/12-18-1 (6-0-0)

Review 2026 Monthly Board Meeting Agenda Plan – J. Lee asked if it would be possible to move the Kapnick Insurance presentation from June to allow more time for reviewing the materials. E. Davis advised that she could distribute the Blue Care Network renewal documents to the board once they become available, but the cross-company cost comparisons will not be available until early June.

A. Iqbal suggested possibly cancelling the February meeting; E. Davis confirmed the Endowment Fund review can be pushed back to March. The consensus was to keep the February meeting as scheduled, but the board may revisit the topic at a later date.

Closed session for Director's Evaluation – E. Davis requested that the board move into closed session for the purpose of discussing her annual performance evaluation.

ROLL CALL VOTE

Yes: H. Abdu, N. Eggenberger, A. Iqbal, J. Lee, A. Wahby, A. Watts

No: None

Abstain: None

The motion passed unanimously 25/12-18-2 (6-0-0)

REGULAR MEETING RESUMED AT 9:11 PM.

CALL TO AUDIENCE

None

ADJOURN

The meeting was adjourned at 9:14 PM.



Amy Watts, Secretary-Treasurer