Canton Public Library Board of Trustees
General Meeting Minutes

October 16, 2025 – 7:00 PM

The Chairperson, J. Lee, called the meeting to order at 7:00 PM.
Present: H. Abdu (joined at 7:03 PM), N. Eggenberger, A. Iqbal, J. Lee, A. Wahby (joined at 7:03 PM), A. Watts
Absent: None
Also Present: S. Bewick, E. Davis

CALL TO AUDIENCE
Present: L. Golden, M. Hathaway, M. Nicholson, C. Parker
No comments

APPROVAL OF AGENDA
The agenda was approved by unanimous consent.

APPROVAL OF BUDGET HEARING MINUTES
The minutes were approved by unanimous consent.

APPROVAL OF GENERAL MEETING MINUTES
The minutes were approved by unanimous consent.

COMMUNICATIONS
None

DIRECTOR'S REPORT
Davis reported the library is 75% through the fiscal year as of September 30. The 3rd Quarter Budget Amendment will recognize excess revenues, including an increase in collected property taxes. She noted that because this has been increased on each of the past budget amendments, it may be a factor to consider when forecasting next year's property tax collection rate.

Davis recognized staff efforts following the closure announcement of library vendor Baker & Taylor; in less than a week, the Technical Processing Workgroup and Information Services teams cancelled more than 2,200 items with Baker & Taylor and reordered those materials with Ingram.

The library has collaborated with the University of Michigan School of Information to conduct an online community engagement survey. In addition to QR codes displayed throughout the library, an email was sent to all library cardholders located in the 48187 and 48188 zip codes; the survey will collect responses until October 24.

TRUSTEE COMMENTS
Trustee A. Wahby relayed a patron concern regarding smoking on library property. Business Services Department Head M. Nicholson will review available security footage and follow up with the director.

Trustee A. Iqbal asked if the library has received requests for a designated room for quiet reflection and prayer. Davis noted there have been similar requests through the years, but the library's focus has been on reserving the available space for library-specific purposes. M. Nicholson shared that the new furniture being installed in the former Adult Fiction area will include movable whiteboards, which may be used to increase privacy. The installation is scheduled for late November. The board will revisit the topic in January.

Trustee J. Lee shared that the Village Arts Factory is accepting applications for its Partnership for the Arts & Humanities Grants Program, which is available to nonprofits and individuals who promote cultural, arts, and humanities programming in Canton Township.

COMMITTEE REPORTS
None

UNFINISHED BUSINESS & GENERAL ORDERS
None

NEW BUSINESS
Approve 3rd Quarter Budget Amendment – A. Watts moved, and N. Eggenberger supported a motion to accept the 3rd Quarter Budget Amendment as presented.

The motion passed unanimously 25/10-16-1 (6-0-0)

2026 Board Officers – Davis confirmed that the current board officers are all in the first year of their roles and are eligible to remain in their current positions for another year. J. Lee expressed interest in continuing to serve as Chairperson. N. Eggenberger recommended A. Iqbal remain in the Vice Chair position. A. Watts stated she is willing to continue as Secretary-Treasurer for another year but would support another trustee assuming the role if interested.

Director's evaluation process – Davis requested the board conduct her annual review using the performance evaluation tool currently used by the rest of staff. M. Nicholson distributed copies of the CPL Performance Evaluation rubric for review. The board will continue discussion of the director's evaluation process at the November meeting and will deliver Davis's annual review in December.

CALL TO AUDIENCE
None

ADJOURN
The meeting was adjourned at 8:10 PM.

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Amy Watts, Secretary-Treasurer