



## Library Board of Trustees General Meeting Packet Contents

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7. Capital Replacement Schedule
8. Property Tax Collection Rates



## Library Board of Trustees Meeting Agenda – June 19, 2025

<b>7:00 PM</b>	Call the Meeting to Order Call to the Audience (5-minute maximum per person)
By Unanimous Consent	Approve Agenda
By Unanimous Consent	Approve May 15, 2025 Meeting Minutes
<b>Administrative Reports</b>	Communications Report of the Library Director Trustee Comments
<b>Committee Reports</b>	None
<b>New Business</b>	Health Care Plan Options Overview (Kapnick Insurance)  Item of Action 25/6-19-1: Approve 2025-26 Health Care Contract  Item of Action 25/6-19-2: Approve PA 152 Health Care Premium Cost-Sharing  62 Days of Summer program overview  Discussion Item: 2026 Budget – Expenditures <ul style="list-style-type: none"><li>• Capital Expenditures</li></ul> Discussion Item: 2026 Budget – Revenues <ul style="list-style-type: none"><li>• Millage rate</li><li>• Property tax collection rate</li></ul>
<b>Adjourn</b>	Final Call to the Audience (5-minute maximum per person)



## Canton Public Library Board of Trustees General Meeting Minutes

**May 15, 2025 – 7:00 PM**

The Chairperson, J. Lee, called the meeting to order at 7:00 PM.

Present: H. Abdu, N. Eggenberger, A. Iqbal, J. Lee, A. Wahby

Absent: A. Watts

Also Present: S. Bewick, E. Davis

### **CALL TO AUDIENCE**

Present: K. Bounds, L. Golden, B. Gudenburr, M. Hathaway, D. McHugh, M. Nicholson, C. Swanberg

No comments

### **APPROVAL OF AGENDA**

The agenda, as amended, was approved by unanimous consent.

### **APPROVAL OF GENERAL MEETING MINUTES**

The minutes were approved by unanimous consent.

### **COMMUNICATIONS**

None

### **DIRECTOR'S REPORT**

In addition to her written report, Davis advised there will be some security changes during the week of Liberty Fest. According to Emergency Management Coordinator William Hayes, there will be an increased police presence throughout the Heritage Park complex and adjoining properties during the festival, including the library parking lot.

The library is now one third through the fiscal year. Expenses that are trending above 33% are expected and include insurance, fringe benefits and other prepaid expenses. The library has transferred an additional \$3 million to the Michigan CLASS investment pool to utilize the greater interest rate. The change will be reflected on the June balance sheets; the total account balance is now over \$5 million.

### **TRUSTEE COMMENTS**

N. Eggenberger reported that she attended the May Friends of the Library board meeting. The Friends are enjoying their new bookshelves in the lobby and are looking into purchasing a new cashbox to take in money.

### **COMMITTEE REPORTS**

None

## **UNFINISHED BUSINESS & GENERAL ORDERS**

None

### **NEW BUSINESS**

***Home Delivery Trial Presentation*** – Circulation Services Department Head Kat Bounds and Circulation Supervisor Barb Gudenburr presented an overview on the first six months of the Home Delivery trial. According to current projections, it may be cost-effective to hire a provisional employee to handle the home deliveries in-house rather than outsourcing them to a courier service. Information Services Department Head Megan Hathaway explained the difference between Books by Mail and the Home Delivery trial and advised the library may later combine the two programs into a tiered system to expand home delivery without losing the personalized curation of the Books by Mail program.

***Wayne County Penal Fines Settlement*** – Davis presented an agreement provided by Fausone & Grysko, PLC that would provide the library director the authority to proceed with negotiating the settlement proposal on the library's behalf; this would help expedite the settlement process with the large number of libraries and governing boards involved.

N. Eggenberger moved, and A. Wahby supported the motion to approve a resolution authorizing the settlement of claims related to underpayment by Wayne County of Library Penal Fines from 2015 to 2023 in an amount not less than \$254,507 in exchange for a release of all potential claims.

**The motion passed unanimously 25/5-15-1 (5-0-0)**

### **CALL TO AUDIENCE**

None

### **ADJOURN**

The meeting was adjourned at 7:43 PM.

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Amy Watts, Secretary-Treasurer

06/04/2025

BALANCE SHEET FOR CANTON PUBLIC LIBRARY  
Period Ending 05/31/2025

GL Number	Description	Balance
Fund 101 - GENERAL FUND		
*** Assets ***		
101-000.00-001.01	CHECKING-GENERAL	5,742,569.46
101-000.00-001.03	CHECKING-FSA REIMBURSEMENT	17,964.01
101-000.00-002.00	SAVINGS	1,004,004.52
101-000.00-017.01	MICHIGAN CLASS-GENERAL FUND	5,091,893.96
	Total Assets	11,856,431.95
*** Liabilities ***		
101-000.00-202.00	ACCOUNTS PAYABLE	65,581.40
101-000.00-219.01	SOCIAL COMMITTEE	6,160.52
101-000.00-219.02	MISCELLANEOUS GRANTS & DONATIONS	4,282.20
101-000.00-231.08	FLEXIBLE SPENDING ACCOUNT DEDUCTION	4,635.85
	Total Liabilities	80,659.97
*** Fund Balance ***		
101-000.00-390.00	GENERAL FUND BALANCE	6,962,701.85
	Total Fund Balance	6,962,701.85
	Beginning Fund Balance	6,962,701.85
	Net of Revenues VS Expenditures	4,813,070.13
	Ending Fund Balance	11,775,771.98
	Total Liabilities And Fund Balance	11,856,431.95

GL Number	Description	Balance
Fund 901 - GASB FUND		
*** Assets ***		
901-000.00-130.00	LAND	67,500.00
901-000.00-132.00	LAND IMPROVEMENTS-DEPRECIATING	64,845.20
901-000.00-133.00	ACCUMULATED DEPR-LAND IMPROVEMENTS	(20,033.85)
901-000.00-136.00	BUILDINGS, FIXTURES & IMPROVEMENTS	13,907,418.71
901-000.00-137.00	ACCUMULATED DEPR-BLDGS, FIX&IMPROVEMENTS	(6,671,530.75)
901-000.00-146.00	FURNITURE AND EQUIPMENT	2,024,912.88
901-000.00-147.00	ACCUMULATED DEPR-FURNITURE & EQUIPMENT	(1,570,080.01)
901-000.00-150.00	LIBRARY MATERIALS	4,397,966.21
901-000.00-151.00	ACCUMULATED DEPR-LIBRARY MATERIALS	(3,139,040.57)
901-000.00-160.00	HARDWARE	1,350,742.60
901-000.00-161.00	ACCUMULATED DEPRECIATION-HARDWARE	(927,741.71)
901-000.00-162.00	SOFTWARE	1,172,520.03
901-000.00-163.00	ACCUMULATED DEPRECIATION-SOFTWARE	(1,031,140.70)
901-000.00-196.00	DEFERRED OUTFLOWS-PENSION	668,117.00
	Total Assets	10,294,455.04
*** Liabilities ***		
901-000.00-334.00	NET PENSION LIABILITY	87,948.00
901-000.00-343.00	COMPENSATED ABSENCES - < 1 YEAR	157,827.00
	Total Liabilities	245,775.00
*** Fund Balance ***		
901-000.00-399.00	INVESTMENT IN ASSETS	10,048,680.04
	Total Fund Balance	10,048,680.04
	Beginning Fund Balance	10,048,680.04
	Net of Revenues VS Expenditures	0.00
	Ending Fund Balance	10,048,680.04
	Total Liabilities And Fund Balance	10,294,455.04

06/04/2025

## REVENUE AND EXPENDITURE REPORT FOR CANTON PUBLIC LIBRARY

PERIOD ENDING 05/31/2025

	2025	YTD BALANCE	AVAILABLE	
DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	% BDGT USED
INCOME				
PROPERTY TAXES	7,800,000.00	7,765,909.16	34,090.84	99.56
STATE AID TO LIBRARIES	95,000.00	52,909.44	42,090.56	55.69
LOCAL COMMUNITY STABILIZATION SHARE	57,588.00	57,587.85	0.15	100.00
PHOTOCOPY FEES	40,000.00	15,169.63	24,830.37	37.92
REPLACEMENT-LIBRARY MATERIALS	7,000.00	5,149.47	1,850.53	73.56
MEETING ROOM RENTAL	500.00	1,250.00	(750.00)	250.00
PENAL FINES	61,000.00	0.00	61,000.00	0.00
INTEREST INCOME	150,000.00	94,218.22	55,781.78	62.81
COMMISSION	7,000.00	4,853.88	2,146.12	69.34
OTHER REVENUE	2,500.00	3,072.21	(572.21)	122.89
TOTAL REVENUES	8,220,588.00	8,000,119.86	220,468.14	97.32
EXPENSES				
SALARIES & WAGES	3,790,000.00	1,357,648.68	2,432,351.32	35.82
FRINGE BENEFITS	989,400.00	553,384.35	436,015.65	55.93
SUPPLIES	163,850.00	36,492.99	127,357.01	22.27
LIBRARY MATERIALS	1,250,000.00	510,419.12	739,580.88	40.83
PROFESSIONAL & CONTRACTUAL	573,420.00	311,253.03	262,166.97	54.28
COMMUNICATIONS	40,000.00	23,929.38	16,070.62	59.82
PRINTING	51,800.00	10,929.25	40,870.75	21.10
UTILITIES	195,000.00	64,041.79	130,958.21	32.84
MAINTENANCE & REPAIRS	320,600.00	131,997.76	188,602.24	41.17
BUILDING IMPROVEMENTS	20,000.00	11,774.00	8,226.00	58.87
INSURANCE	73,500.00	60,014.88	13,485.12	81.65
CAPITAL OUTLAY	1,172,400.00	100,935.82	1,071,464.18	8.61
PROPERTY TAX REFUNDS	2,000.00	0.00	2,000.00	0.00
COMMUNITY PROMOTION	26,200.00	3,454.78	22,745.22	13.19
TRAVEL	55,930.00	7,491.59	48,438.41	13.39
RENTALS/LEASES	12,500.00	3,282.31	9,217.69	26.26
TOTAL EXPENDITURES	8,736,600.00	3,187,049.73	5,549,550.27	36.48
Fund 101 - GENERAL FUND:				
TOTAL REVENUES	8,220,588.00	8,000,119.86	220,468.14	97.32
TOTAL EXPENDITURES	8,736,600.00	3,187,049.73	5,549,550.27	36.48
NET OF REVENUES & EXPENDITURES	(516,012.00)	4,813,070.13	(5,329,082.13)	932.74
NET CHANGE IN FUND BALANCE				
NET CHANGE IN FUND BALANCE	(516,012.00)	4,813,070.13		
FUND BALANCE - BEGINNING OF YEAR	6,962,701.85	6,962,701.85		
FUND BALANCE - END OF YEAR	6,446,689.85	11,775,771.98		

06/04/2025

REVENUE AND EXPENDITURE REPORT FOR CANTON PUBLIC LIBRARY  
PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	2025	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND					
Revenues					
101-000.00-401.00	PROPERTY TAXES	7,800,000.00	7,765,909.16	34,090.84	99.56
101-000.00-539.00	STATE AID TO LIBRARIES	95,000.00	52,909.44	42,090.56	55.69
101-000.00-573.00	LOCAL COMMUNITY STABILIZATION SHARE	57,588.00	57,587.85	0.15	100.00
101-000.00-602.00	PHOTOCOPY FEES	40,000.00	15,169.63	24,830.37	37.92
101-000.00-615.00	REPLACEMENT-LIBRARY MATERIALS	7,000.00	5,149.47	1,850.53	73.56
101-000.00-651.00	MEETING ROOM RENTAL	500.00	1,250.00	(750.00)	250.00
101-000.00-656.00	PENAL FINES	61,000.00	0.00	61,000.00	0.00
101-000.00-665.00	INTEREST INCOME	150,000.00	94,218.22	55,781.78	62.81
101-000.00-668.00	COMMISSION	7,000.00	4,853.88	2,146.12	69.34
101-000.00-675.00	OTHER REVENUE	2,500.00	3,072.21	(572.21)	122.89
TOTAL REVENUES		8,220,588.00	8,000,119.86	220,468.14	97.32
Expenditures					
101-790.00-702.00	SALARIES & WAGES	3,790,000.00	1,357,648.68	2,432,351.32	35.82
101-790.00-716.01	TAXES-FICA/MC	290,000.00	112,569.09	177,430.91	38.82
101-790.00-716.02	DENTAL	23,000.00	5,298.00	17,702.00	23.03
101-790.00-716.03	FLEXIBLE SPENDING ACCOUNT	1,020.00	1,020.00	0.00	100.00
101-790.00-716.04	LIFE INSURANCE/DISABILITY	16,000.00	7,686.65	8,313.35	48.04
101-790.00-716.05	MEDICAL INSURANCE	308,580.00	120,327.54	188,252.46	38.99
101-790.00-716.06	MEDICAL BUY OUTS	4,800.00	0.00	4,800.00	0.00
101-790.00-716.07	OPTICAL	7,500.00	1,879.97	5,620.03	25.07
101-790.00-716.08	UNEMPLOYMENT REIMBURSEMENT	1,000.00	0.00	1,000.00	0.00
101-790.00-716.09	WORKER'S COMPENSATION INSURANCE	5,000.00	3,712.12	1,287.88	74.24
101-790.00-717.01	RETIREMENT DC PLAN (401A)	52,500.00	20,890.98	31,609.02	39.79
101-790.00-717.02	RETIREMENT PENSION (MERS)	280,000.00	280,000.00	0.00	100.00
101-790.00-727.01	SUPPLIES-LIBRARY	13,000.00	3,211.75	9,788.25	24.71

GL NUMBER	DESCRIPTION	2025	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
101-790.00-729.00	STAFF BOOK ACCOUNT	0.00	0.00	0.00	0.00
101-790.00-730.01	BOOKS	262,940.00	88,500.80	174,439.20	33.66
101-790.00-730.02	AV (MEDIA)	96,560.00	32,134.81	64,425.19	33.28
101-790.00-730.03	SERVICES, SUBSCRIPTIONS & PREPROCESSING	890,500.00	389,783.51	500,716.49	43.77
101-790.00-802.00	LEGAL	25,000.00	1,496.00	23,504.00	5.98
101-790.00-803.00	AUDIT	19,000.00	19,000.00	0.00	100.00
101-790.00-804.01	BANK FEES-GENERAL	500.00	0.00	500.00	0.00
101-790.00-804.02	BANK FEES-CREDIT CARD	1,200.00	312.40	887.60	26.03
101-790.00-850.00	COMMUNICATIONS	40,000.00	23,929.38	16,070.62	59.82
101-790.00-902.00	LEGAL NOTICES & ADS	500.00	0.00	500.00	0.00
101-790.00-921.00	ELECTRICITY	160,000.00	51,668.93	108,331.07	32.29
101-790.00-922.00	GAS	20,000.00	6,696.14	13,303.86	33.48
101-790.00-923.00	WATER	15,000.00	5,676.72	9,323.28	37.84
101-790.00-931.00	CLEANING/JANITORIAL SERVICES	98,000.00	40,982.67	57,017.33	41.82
101-790.00-932.01	LAWN & GROUNDS	55,400.00	8,638.54	46,761.46	15.59
101-790.00-932.02	SNOW & ICE	38,000.00	11,200.00	26,800.00	29.47
101-790.00-933.00	BUILDING SECURITY	7,500.00	3,159.66	4,340.34	42.13
101-790.00-934.01	OFFICE EQUIPMENT MAINTENANCE CONTRACTS	800.00	0.00	800.00	0.00
101-790.00-934.02	MISCELLANEOUS CONTRACTS & INSPECTIONS	57,900.00	46,846.40	11,053.60	80.91
101-790.00-934.03	HVAC MAINTENANCE CONTRACTS	23,000.00	10,983.00	12,017.00	47.75
101-790.00-935.00	BUILDING REPAIRS	20,000.00	6,640.94	13,359.06	33.20
101-790.00-936.00	EQUIPMENT REPAIRS	20,000.00	3,546.55	16,453.45	17.73
101-790.00-941.00	COPY MACHINE CHARGES	10,000.00	2,336.53	7,663.47	23.37
101-790.00-942.00	POSTAGE METER CHARGES	2,500.00	945.78	1,554.22	37.83
101-790.00-965.00	BUILDING IMPROVEMENTS	20,000.00	11,774.00	8,226.00	58.87
101-790.00-969.00	INSURANCE	73,500.00	60,014.88	13,485.12	81.65
101-790.00-973.00	LAND IMPROVEMENTS-DEPRECIATING	50,000.00	10,434.00	39,566.00	20.87
101-790.00-974.00	BUILDINGS, FIXTURES & IMPROVEMENTS	530,000.00	0.00	530,000.00	0.00
101-790.00-975.00	FURNITURE AND EQUIPMENT	288,400.00	62,437.00	225,963.00	21.65
101-790.00-976.00	LIBRARY MATERIALS	0.00	0.00	0.00	0.00
101-790.00-978.00	HARDWARE	270,000.00	0.00	270,000.00	0.00
101-790.00-979.00	SOFTWARE	34,000.00	28,064.82	5,935.18	82.54
101-790.00-998.00	PROPERTY TAX REFUNDS	2,000.00	0.00	2,000.00	0.00

GL NUMBER	DESCRIPTION	2025	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
101-790.01-808.01	MEMBERSHIP DUES-ADMINISTRATION-DIRECTOR	1,200.00	210.00	990.00	17.50
101-790.01-808.02	MEMBERSHIP DUES-ADMINISTRATION-TRUSTEES	300.00	0.00	300.00	0.00
101-790.01-861.01	CONFERENCES-ADMINISTRATION-DIRECTOR	3,000.00	0.00	3,000.00	0.00
101-790.01-861.02	CONFERENCES-ADMINISTRATION-TRUSTEES	1,000.00	0.00	1,000.00	0.00
101-790.01-862.01	MILEAGE-ADMINISTRATION-DIRECTOR	2,300.00	0.00	2,300.00	0.00
101-790.01-862.02	MILEAGE-ADMINISTRATION-TRUSTEES	200.00	0.00	200.00	0.00
101-790.02-727.01	SUPPLIES-BUSINESS SERVICES-OFFICE	12,500.00	5,458.71	7,041.29	43.67
101-790.02-727.02	SUPPLIES-BUSINESS SERVICES-BUILDING	30,500.00	2,952.95	27,547.05	9.68
101-790.02-727.03	SUPPLIES-BUSINESS SERVICES-JANITORIAL	14,500.00	6,166.38	8,333.62	42.53
101-790.02-728.00	POSTAGE-BUSINESS SERVICES	2,800.00	2,264.47	535.53	80.87
101-790.02-807.01	PROF SERVICES-PAYROLL FEES	16,500.00	7,325.38	9,174.62	44.40
101-790.02-807.02	PROF SERVICES-BUSINESS SERVICES	12,600.00	3,114.00	9,486.00	24.71
101-790.02-808.01	MEMBERSHIP DUES-BUSINESS SERVICES-GEN	1,975.00	984.00	991.00	49.82
101-790.02-808.02	MEMBERSHIP DUES-BUSINESS SERVICES-MISC	10,725.00	4,037.00	6,688.00	37.64
101-790.02-809.01	STAFF DEVELOPMENT-INSERVICE	5,000.00	154.50	4,845.50	3.09
101-790.02-809.02	STAFF DEVELOPMENT-LONGEVITY	2,950.00	1,100.00	1,850.00	37.29
101-790.02-809.03	STAFF DEVELOPMENT-TRAINING	5,000.00	0.00	5,000.00	0.00
101-790.02-861.00	CONFERENCES-BUSINESS SERVICES	5,150.00	1,000.00	4,150.00	19.42
101-790.02-862.00	MILEAGE-BUSINESS SERVICES	2,000.00	51.73	1,948.27	2.59
101-790.02-880.00	COMMUNITY PROMOTION-VOLUNTEER	1,200.00	0.00	1,200.00	0.00
101-790.02-901.00	PRINTING-BUSINESS SERVICES	1,300.00	453.00	847.00	34.85
101-790.03-727.01	SUPPLIES-CIRCULATION SERVICES-CIRC	4,000.00	1,986.81	2,013.19	49.67
101-790.03-727.02	SUPPLIES-CIRCULATION SERVICES-PAGES	5,500.00	649.42	4,850.58	11.81
101-790.03-727.03	SUPPLIES-CIRCULATION SERVICES-TPW	20,000.00	4,838.95	15,161.05	24.19
101-790.03-728.00	POSTAGE-CIRCULATION SERVICES	150.00	119.09	30.91	79.39
101-790.03-805.00	ONLINE INFO-CIRCULATION SERVICES	23,000.00	17,397.70	5,602.30	75.64
101-790.03-807.00	PROF SERVICES-CIRCULATION SERVICES	45,820.00	14,898.40	30,921.60	32.52
101-790.03-808.00	MEMBERSHIP DUES-CIRCULATION SERVICES	1,650.00	789.00	861.00	47.82
101-790.03-861.00	CONFERENCES-CIRCULATION SERVICES	6,680.00	0.00	6,680.00	0.00
101-790.03-862.00	MILEAGE-CIRCULATION SERVICES	2,800.00	0.00	2,800.00	0.00
101-790.04-727.00	SUPPLIES-ENGAGEMENT & DESIGN	1,300.00	287.97	1,012.03	22.15
101-790.04-728.00	POSTAGE-ENGAGEMENT & DESIGN	25,000.00	412.10	24,587.90	1.65
101-790.04-806.00	PROGRAMMING-ENGAGEMENT & DESIGN	40,000.00	9,076.04	30,923.96	22.69

GL NUMBER	DESCRIPTION	2025	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
101-790.04-807.00	PROF SERVICES-ENGAGEMENT & DESIGN	35,000.00	8,546.00	26,454.00	24.42
101-790.04-808.00	MEMBERSHIP DUES-ENGAGEMENT & DESIGN	1,000.00	480.00	520.00	48.00
101-790.04-861.00	CONFERENCES-ENGAGEMENT & DESIGN	2,000.00	888.36	1,111.64	44.42
101-790.04-862.00	MILEAGE-ENGAGEMENT & DESIGN	1,200.00	290.50	909.50	24.21
101-790.04-880.00	COMMUNITY PROMOTION-MARKETING	25,000.00	3,454.78	21,545.22	13.82
101-790.04-901.00	PRINTING-ENGAGEMENT & DESIGN	50,000.00	10,476.25	39,523.75	20.95
101-790.05-727.00	SUPPLIES-INFORMATION SERVICES	2,600.00	929.55	1,670.45	35.75
101-790.05-728.00	POSTAGE-INFORMATION SERVICES	2,000.00	550.34	1,449.66	27.52
101-790.05-808.00	MEMBERSHIP DUES-INFORMATION SERVICES	2,500.00	1,758.00	742.00	70.32
101-790.05-861.00	CONFERENCES-INFORMATION SERVICES	16,000.00	4,255.04	11,744.96	26.59
101-790.05-862.00	MILEAGE-INFORMATION SERVICES	1,500.00	26.60	1,473.40	1.77
101-790.06-727.00	SUPPLIES-INFORMATION TECHNOLOGY	30,000.00	6,664.50	23,335.50	22.22
101-790.06-805.00	ONLINE INFO-INFORMATION TECHNOLOGY	310,000.00	210,005.04	99,994.96	67.74
101-790.06-808.00	MEMBERSHIP DUES-INFORMATION TECHNOLOGY	1,500.00	327.00	1,173.00	21.80
101-790.06-809.00	STAFF DEVELOPMENT-IT-TRAINING	11,000.00	10,242.57	757.43	93.11
101-790.06-861.00	CONFERENCES-INFORMATION TECHNOLOGY	11,000.00	920.00	10,080.00	8.36
101-790.06-862.00	MILEAGE-INFORMATION TECHNOLOGY	1,100.00	59.36	1,040.64	5.40
TOTAL EXPENDITURES		8,736,600.00	3,187,049.73	5,549,550.27	36.48
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		8,220,588.00	8,000,119.86	220,468.14	97.32
TOTAL EXPENDITURES		8,736,600.00	3,187,049.73	5,549,550.27	36.48
NET OF REVENUES & EXPENDITURES		(516,012.00)	4,813,070.13	(5,329,082.13)	932.74
NET CHANGE IN FUND BALANCE		(516,012.00)	4,813,070.13		
FUND BALANCE - BEGINNING OF YEAR		6,962,701.85	6,962,701.85		
END FUND BALANCE		6,446,689.85	11,775,771.98		

06/04/2025

CHECK REGISTER FOR CANTON PUBLIC LIBRARY  
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL CHECKING						
05/01/2025	GEN	55613	1299	ERIN STRAND	LONGEVITY AWARD - 20 YEARS - E STRAND	500.00
05/07/2025	GEN	484(E)	1225	NATIONWIDE RETIREMENT SOLUTIONS	401A EMPLOYER CONTRIBUTIONS	1,899.18
05/07/2025	GEN	485(E)	1225	NATIONWIDE RETIREMENT SOLUTIONS	457B + 457BC EMPLOYEE CONTRIBUTIONS	9,790.75
05/07/2025	GEN	486(E)	1225	NATIONWIDE RETIREMENT SOLUTIONS	457BR EMPLOYEE CONTRIBTIONS	550.00
05/07/2025	GEN	487(E)	1240	PAYLOCITY	PAYROLL PROCESSING FEES	302.10
05/07/2025	GEN	488(E)	1240	PAYLOCITY	MILEAGE TO TLN MEETING	1,043.09
05/13/2025	GEN	55614	1009	AMAZON CAPITAL SERVICES	MAY PROGRAMMING & STEAM	1,458.31
05/13/2025	GEN	55615	MISC	ANN ARBOR DISTRICT LIBRARY	ILL REPLACEMENT FEES	24.00
05/13/2025	GEN	55616	1015	ANYTHING RETAIL INC	2 RECYCLING BOXES FOR 4' FLUORSCENT BULB	130.00
05/13/2025	GEN	55617	1425	BEARDED FISH AQUATICS	AQUARIUM MAINTENANCE FEE & SUPPLIES	214.00
05/13/2025	GEN	55618	1072	CANTON TOWNSHIP - BENEFITS	DENTAL CLAIMS/SUBSCRIBER FEES - FEBRUARY	2,631.84
05/13/2025	GEN	55619	1094	CRIMSON MULTIMEDIA DISTRIBUTION, IN	17 KIDS VIDEO GAMES	1,984.05
05/13/2025	GEN	55620	1109	DUNN RITE MAINTENANCE, INC	MONTHLY FEE FOR NIGHTLY CLEANING/JANITOR	5,200.00
05/13/2025	GEN	55621	1113	EBSCO INFORMATION SERVICES	EBSCO SPRING 2025 MAGAZINE RENEWAL	8,955.63
05/13/2025	GEN	55622	1124	FASTSIGNS	DONOR LIST 2024 FROSTED PRINT INV I-L-90	990.00
05/13/2025	GEN	55623	1379	INGRAM LIBRARY SERVICES	BOOKS & PREPROCESSING FEES	2,811.49
05/13/2025	GEN	55624	1176	KANOPY, INC	KANOPY - STREAMING VIDEO PLAY CREDITS	620.50
05/13/2025	GEN	55625	1360	MEGAN HEYL	GENEALOGY CONNECT MAY	250.00
05/13/2025	GEN	55626	1202	MERIT NETWORK, INC.	DUO ADVANTAGE	1,052.00
05/13/2025	GEN	55627	1213	MIDWEST TAPE	AV (MEDIA) & PREPROCESSING FEES	26,766.30
05/13/2025	GEN	55628	1214	MIKE K MCCLURE	BLOG WRITING IN # 1227	500.00
05/13/2025	GEN	55629	1228	NORTHSTAR MAT SERVICE	BI-WEEKLY FLOOR MAT SERVICE	77.17
05/13/2025	GEN	55630	1235	OVERDRIVE, INC.	16 EBOOKS, 18 AUDIOBOOKS	20,797.73
05/13/2025	GEN	55631	1243	PETTY CASH	STELLAR STAFF AWARDS REPLENISHMENT	705.00
05/13/2025	GEN	55632	1126	PLAYAWAY PRODUCTS LLC	ORDER NOT TO EXCEED \$62.94	1,966.63
05/13/2025	GEN	55633	1327	UNIQUE MANAGEMENT SERVICES	COLLECTION AGENCY	133.20
05/13/2025	GEN	55634	1051	BLUE CARE NETWORK OF MICHIGAN	COVERAGE - 0601/2025-06/30/2025	24,276.56
05/15/2025	GEN	55635	1108	DTE ENERGY	ELECTRICITY AND GAS MONTHLY CHARGES	11,357.87
05/16/2025	GEN	495(E)	1476	JP MORGAN CHASE BANK-ONE CARD	MEMBER SHIP DUES GALE FORSTER	74,826.38
05/21/2025	GEN	489(E)	1203	MERS	EMPLOYEE PENSION DEDUCTION	4,371.74
05/21/2025	GEN	490(E)	1225	NATIONWIDE RETIREMENT SOLUTIONS	401A EMPLOYER CONTRIBUTIONS	1,899.18

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/21/2025	GEN	491(E)	1225	NATIONWIDE RETIREMENT SOLUTIONS	457B + 457BC EMPLOYEE CONTRIBUTIONS	9,790.75
05/21/2025	GEN	492(E)	1225	NATIONWIDE RETIREMENT SOLUTIONS	457BR EMPLOYEE CONTRIBUTIONS	550.00
05/21/2025	GEN	493(E)	1240	PAYLOCITY	PAYROLL PROCESSING FEES	1,013.01
05/21/2025	GEN	494(E)	1240	PAYLOCITY	ALA RENEWAL 2025	373.54
05/28/2025	GEN	55636	1004	AFLAC	MONTHLY REMITTANCE-MAY	120.60
05/28/2025	GEN	55637	1009	AMAZON CAPITAL SERVICES	MISC IT SUPPLIES	1,082.70
05/28/2025	GEN	55638	1406	AMERICAN UNITED LIFE INSURANCE CO	LIFE INSURANCE/DISABILITY MONTHLY PREMIU	1,259.78
05/28/2025	GEN	55639	1420	AMERICAN UNITED LIFE INSURANCE CO	EMPLOYEE ASSISTANCE PROGRAM (EAP) MONTHL	25.00
05/28/2025	GEN	55640	1017	ARBOR INSPECTION SERVICES LLC	ANNUAL BACKFLOW TESTING	890.00
05/28/2025	GEN	55641	1425	BEARDED FISH AQUATICS	AQUARIUM MAINTENANCE FEE & SUPPLIES	225.00
05/28/2025	GEN	55642	1467	CTS COMPANIES, INC.	RMM SERVICE	270.00
05/28/2025	GEN	55643	1100	DEMCO, INC.	TPW SUPPLIES - LABELS /CASES	637.22
05/28/2025	GEN	55644	1159	HOME DEPOT CREDIT SERVICES	PAINT, BRUSHES, SPRAY NOZZLES	159.03
05/28/2025	GEN	55645	1166	INFOBASE	INFOBASE RENEWAL	2,287.47
05/28/2025	GEN	55646	1379	INGRAM LIBRARY SERVICES	BOOKS & PREPROCESSING FEES	1,869.27
05/28/2025	GEN	55647	1188	LIBRARY DESIGN ASSOCIATES, INC.	FRIENDS BOOK NOOK BUILT-IN SHELVING	22,219.00
05/28/2025	GEN	55648	1193	LONG PLUMBING	REPAIRED LEAKING WATER LINE ON ROOF	427.00
05/28/2025	GEN	55649	MISC	MELINDA HALLSTROM	PATRON REFUNDS	33.99
05/28/2025	GEN	55650	1205	METRO ENVIRONMENTAL SERVICES, INC.	INSPECT & JET STAFF RESTROOM DRAIN LINE	695.00
05/28/2025	GEN	55651	1213	MIDWEST TAPE	AV (MEDIA) & PREPROCESSING FEES	2,028.17
05/28/2025	GEN	55652	MISC	ORION TOWNSHIP PUBLIC LIBRARY	ILL REPLACEMENT FEES	15.95
05/28/2025	GEN	55653	1235	OVERDRIVE, INC.	1 EBOOKS, 0 AUDIOBOOKS	18,790.44
05/28/2025	GEN	55654	1126	PLAYAWAY PRODUCTS LLC	32 JUVENILE WONDERBOOKS	66.99
05/28/2025	GEN	55655	1264	RELIABLE LANDSCAPING, INC.	ANNUAL LAWN AND GROUNDS CARE-SPRING IRRI	8,240.00
05/28/2025	GEN	55656	MISC	ST CLAIR COUNTY LIBRARY	ILL REPLACEMENT FEES	11.99
05/28/2025	GEN	55657	1320	TSAI FONG BOOKS, INC.	ASIAN LANGUAGE BOOKS	942.69

GEN TOTALS:

Total of 57 Checks:	282,109.29
Less 0 Void Checks:	0.00
Total of 57 Disbursements:	282,109.29

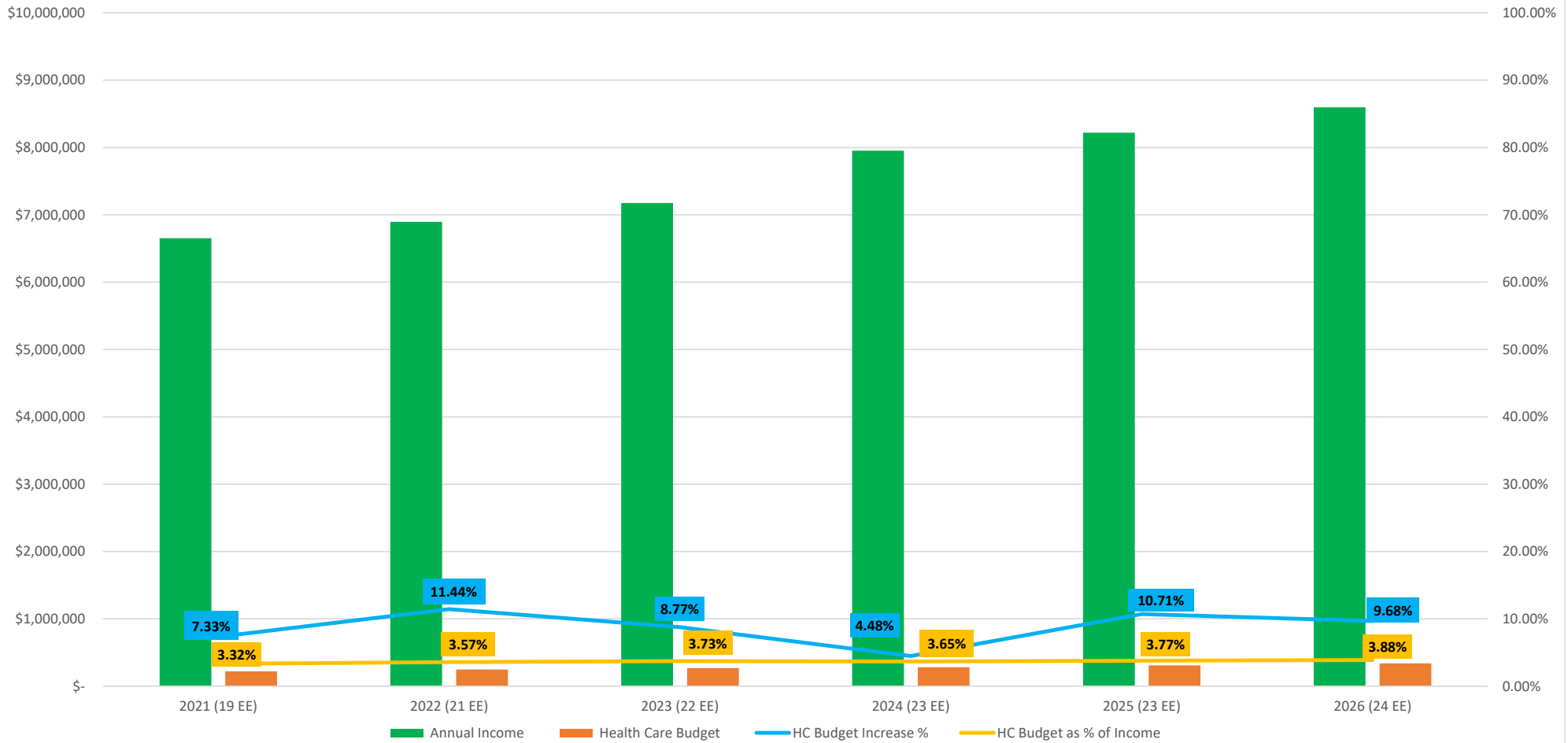


## Director's Report June 2025

1. This month, we ask the board to discuss 2026 revenues (millage rate, property tax collections rate) and 2026 expenditures (Capital Replacement schedule, 2026 healthcare plan presentation from Kapnick), including a vote to select the 2026 healthcare plan and a second vote to select either the hard-cap or 80/20 options for employee cost-sharing of premiums. Laurie Golden will also provide a quick overview of our 62 Days of Summer program.
2. In personnel news, we bid a fond farewell and sincere congratulations to Circulation Services Supervisor Denise Skopczynski, who retired as of June 6, and Librarian Colleen O'Brien-Brumley, who has announced her retirement in July, after more than 31 years of service to the Canton community. We congratulated Navi Britt, who accepted a promotion from Page II to the supervisor position that Denise vacated; and we welcomed new library intern Cheyanne Parker, who is enrolled in Wayne State University's graduate program for her library science degree.
3. Brandon Grysko of Fausone & Grysko has been in communication with Wayne County regarding underpayment of penal fines over a ten-year period. Thanks to the board's approval of a resolution to authorize me to enter into a settlement agreement, we (the other libraries represented in our group are the William P. Faust Public Library of Westland, Wayne Public Library, Redford District Library, Inkster Public Library, Wyandotte Public Library, Garden City Public Library, and the Dearborn Heights Public Library) are making great progress. Once every library has given their go-ahead to Brandon, he will submit our settlement agreement to Wayne County for approval by their Commission. Per the agreement, the County will pay our libraries the full amount owed to us within 45 days, and the involved libraries will not pursue any further claims or actions regarding this issue, holding the County harmless. This is great news! I hate to count our chickens before they've hatched, but Brandon is optimistic and so I am, also. I will keep you updated.
4. Last month, in a herculean effort that involved multiple staff across many departments, we moved the Adult New Books area to a larger, more comfortable New Arrivals area where International Languages used to be. This move allows us to showcase all of our new adult collection purchases—not just print books. We have some soft seating on order to create a comfortable browsing atmosphere, too.
5. A reminder that Liberty Fest is June 12-14 in Heritage Park. The library closes at 6pm on June 12 and is closed completely on June 13 and 14, since it will be impossible for anyone to use our facility due to the crowds enjoying the start of summer break.

Respectfully submitted,  
Eva Davis, Director

### Annual Income and Budgeted Health Care Coverage Expense





## 2025-26 Canton Public Library: Public Employer Cost Sharing Analysis

	Monthly	Monthly Total	Annual Total	Average Premium Costs	
				Monthly	Annual
Renewal					
Single (10)	Age Banded	\$7,456.12	\$89,473.44	\$745.61	\$8,947.34
Two Person (5)	Age Banded	\$9,435.50	\$113,226.00	\$1,887.10	\$22,645.20
Family (5)	Age Banded	\$11,158.97	\$133,907.64	\$2,231.79	\$26,781.53
	Total:		\$336,607.08		

	Average Premium Costs Annual		Hard Cap	Employee Cost Sharing - Annual	Employee Cost Sharing - Bi-Weekly
<b>Single (10)</b>	\$8,947.34		\$7,718.26	\$1,229.08	\$47.27
<b>Two Person (5)</b>	\$22,645.20		\$16,141.28	\$6,503.92	\$250.15
<b>Family (5)</b>	\$26,781.53		\$21,049.85	\$5,731.68	\$220.45
Total:	\$336,607.08	Total:	\$263,138.25	Difference: \$73,468.83	Avg EE cost share per pay: \$141.29

	Average Premium Costs Annual		80% Cap	Employee Cost Sharing - Annual	Employee Cost Sharing - Bi-Weekly
<b>Single (10)</b>	\$8,947.34		\$7,157.88	\$1,789.47	\$68.83
<b>Two Person (5)</b>	\$22,645.20		\$18,116.16	\$4,529.04	\$174.19
<b>Family (5)</b>	\$26,781.53		\$21,425.22	\$5,356.31	\$206.01
Total:	\$336,607.08	Total:	\$269,285.66	Difference: \$67,321.42	Avg EE cost share per pay: \$129.46

June, 2025

## Canton Public Library

## Capital Replacement Schedule

			Last Year	This Year	Proposed		
FAC	Description	Notes	2024	2025	2026	2027	2028
Land							
	Land	Bond paid off in 2015					
Land Improvements - Depreciating							
973	Storm Drainage/Catch Basin/Manholes						
973	Underground	repairs only					
973	Above ground	repairs only					
973	Storm Sewer/Catch Basin					15,000	
973	Irrigation (sprinkler heads & lines)	*annual maintenance G/L 932b					
973	Landscape / Hardscape						
973	RHC Courtyard - hardscape (walkway) & landscape						
973	Backyard/Frontyard - landscape			20,000			
973	Backyard Pergola (walkway, shelter, table, swing)						
973	Parking Lot						
973	Asphalt Maintenance (periodic seal & stripe)	*annual maintenance <5,000				20,000	
973	Asphalt Paving / End of Life Replacement	\$100k/2017, \$190k/2019					
973	Concrete Paving - Sidewalks & Curbs	\$40k update in2019					
973	Paver walkway (connect CPL to Canton Ctr Rd.)						20,000
973	Dumpster Enclosure (trash/recycle)						
973	Lighting - Parking Lot Lights (upgraded to LED 2013)						
NEW	Electrical Vehicle (EV) charging station (public lot, ~\$28,000)			30,000			
Buildings, Fixtures and Improvements							
974	Main Entrance Signage		10,000				
	BUILDING						
974	Masonry, Cast Concrete, Flatwork & Finish	repairs only					
974	Brick, Stone & Ceramic Tile	repairs only					
974	Wiring						
974	RTU1 (Trane Intelli Pac 30 Ton, last 2001, EOF 15-20yrs)(Engie-M2A)						
974	RTU2 (Trane Intelli Pak 25 Ton, last 2001, EOF 15-20yrs)(Engie-M2A)						
974	RTU3 (Trane Intelli Pak 40 Ton, last 2001, EOF 15-20yrs)(Engie-M2A)						
974	Air Handler (Trane, Roof, last 2001, EOF 20yrs, rebuild)(Engie-M2A)						
974	Roof - New Copper Seam						
974	Roof - Partial Replacement, Royal West Roofing	20 of 53,000 sq. ft.					
974	Roof - Partial Replacement, Johns Manville	33 of 53,000 sq. ft.					375,000
974	Aluminum downspouts & gutters						
974	Wood soffit (Bldg/Canopies)						
974	Fire Suppression-Sprinkler Backflow Replacement	Fixture Repair budget					
974	Windows / Skylights / Doors						
974	Windows-Aluminum/Wood						
974	Curved, insulating Glass (piano window, nook, etc.)						250,000
974	Skylight - All (inspect, reseal and caulk)	Building Repair budget					
974	Skylights (Tree, Nook, 4-section Teen)	reseal approx \$5K					
974	Skylight-Pyramid (FAR, Child Seating)	+ caps/gaskets \$10K					

			Last Year	This Year	Proposed		
FAC	Description	Notes	2024	2025	2026	2027	2028
974	Skylight-Pyramid (Entrance, New Arrivals)						
974	Doors-Aluminum						40,000
974	Doors - Steel Exterior						
974	Doors - Automatic (Front Entry/Lobby)						
974	Double door and case work (Co-Lab)		30,000				
974	<b>Floor and Wall Covering</b>						
974	Floor Covering - Luxury Vinyl Tile (WebExpress, Self-Service, Check Out)						
974	Floor Covering - Carpet - Public Areas						
974	Floor Covering - Teen, CmRm, Friends						
974	Floor Covering - Staff Area, Carpet/Resilient Floor						100,000
974	Floor Covering - Co-Lab		10,500				
974	Wall Covering - Graphic Mural (Co-Lab)		9,500				
974	Wall Covering - Co-Lab Paint & Magrite Installation L&M		20,000				
974	Wall Covering - Lobby & New Book Area						
974	Wall Covering - Quiet Study Room						
974	Wall Covering - whisper wall and paint (Community Room)						
974	Ceiling Tiles						
974	<b>Renovations</b>						
974	Public Restrooms (Lobby)						
974	Social Space (Café) / Lobby						
974	Teen Space					500,000	
974	Group Study Rooms-Trendwall (D, E, F, G, H & I )	G, H & I relocated in 2017					
974	Group Study Rooms-Trendwall (Tutor Rooms 1-6)	G, H & I parts used					
974	East Wall KI (pod) Study Rooms (Pergola, G, H, I, J & 7)	Six pods in total	190,000				
NEW	<b>Adult Fiction Area</b>			500,000			
NEW	<b>Children's Library</b>				500,000		
974	Children's Space				-		
974	Children's Restrooms				-		
974	Friend's Bookstore Renovation						
974	Friends' Donation Area (canopy, donation shelving, concrete)						
974	<b>Staff Area Renovation - General Construction</b>	Estimated @ \$1,550,000					
974	Staff Area Renovation - Restroom Alcove						
974	Lencore sound masking - Staff Area						
974	<b>Community Room Refresh</b>						
974	Lighting - upgrade hanging fixture to LED						
974	Power in floor (5 flush brass outlets)						
974	Blackout shades & remote control						
NEW	<b>The Lab Renovation - convert to flex space (Co-Lab)</b>		150,000				
974	<b>Fire Suppression System</b>						
974	Relocate Sprinkler Heads for PSIP IV (Teen Space)						
974	Relocate Sprinkler Heads for Staff Area renovation						
974	Relocate Fire Strobes (National Time & Signal)						
974	<b>HVAC (including Circ Pumps, Temp Controls) - Noted on IT Capital , Part of BSO</b>						
974	Teen Space HVAC	VAV boxes, duct work					

			Last Year	This Year	Proposed		
FAC	Description	Notes	2024	2025	2026	2027	2028
974	Tutor Area HVAC	VAV boxes, duct work					
974	Staff Area Reno HVAC & Plumbing	VAV boxes, duct work					
974	Staff Area Reno Electrical						
974	<b>Total HVAC Systems from IT Capital</b>		47,000	30,000	35,000	180,000	368,000
<b>Furniture and Equipment</b>							
975	Custom Millwork (cabinets)						
975	Furniture - Open spaces (desks, file cabinets, etc.)	Renovation 2018/19					
975	Cabinetry/Sink - Community Room Kitchen						30,000
975	Cabinetry/Sink - Friends' Activity Room						
975	Storage cabinets (Sort Room alcove)						
975	Cabinets, Custom Millwork (Staff Area)						
974	Cabinetry/Custom work stations (Sorter Room)						
	<b>General Staff Area</b>						
975	Staff Lounge Furniture (Tables/Chairs)	reupholstered in 2018		26,700			
975	Dunhill upholstered banquette seating 19' long (Staff Lounge)						
975	Additional under-cabinet lights for IS						
975	Furniture - Enclosed Offices (desks, file cabinets, etc.)						
975	Lencore sound masking system (33 speakers/6 controls)						
975	IS office reconfiguration						
	<b>General Public Area</b>						
975	<b>Self Check</b> curved counter/charging station & stools						
975	CD Bins (Adult Collection)	half eliminated 2023					
	<b>Tables</b>						
975	Table Maintenance - Refinish Maple Edges	Replace/refinish					
975	Tables w/electrical spheres (single study rms)						
975	Tables - Laptop Tables (8-Fireplace Area)						
975	Tables - Carrell Tables (6-S/E Study Area)	1 to quiet study 2017					
975	Tables - 5' flip top nesting (6-Friends' Activity Room)						
975	Tables - 4' flip top nesting (16-Community Room) and table trucks (2)						
975	Tables - Study (4-Adult Aisle, 2-Lab Foyer)						
975	Tables - 3Branch Maker Tables (2 in Co-Lab)						
975	Tables - Ashler laptop tables (4-Co-Lab)						
975	Tables - Ashler laptop tables (2-Pod Study Rooms)						
975	Tables - Alcott w/power-USB (4-Pod Study Rooms)						
975	Tables - Orbit tables (3-Staff Lounge)						
975	Tables - 10-station computer tables (2-WebExpress)			60,000			
	<b>Chairs</b>						
975	Chairs - Agati Task Chairs (33 remaining in public area)	Dispose in 2025					
975	Chairs - Maple Meeting Chairs (6 in Med.Conf.Room)						
975	Chairs - Executive Task Chairs (staff)						
975	Chairs - 22 Hi-back task chairs (Quiet Study Room)			22,000			
975	Chairs - 40 Chela stacking chairs & 2 trolleys (Friends Activity Room)						
975	Chairs - 12 upholstered Focus side chairs (Teen Study Rooms)	lifetime frame					
975	Chairs - 48 upholstered Focus side chairs (Study Rooms/Carrells)	lifetime frame					

FAC	Description	Notes	Last Year	This Year	Proposed		
			2024	2025	2026	2027	2028
975	Chairs - 28 upholstered Focus side chairs (Adult Aisle, Co-Lab foyer)	lifetime frame					
975	Chairs - 20 upholstered Focus side chairs (WebExpress)						
975	Chairs - 6 upholstered Focus side chairs & 4 stool backs (Staff Lounge)						
975	Chairs - 92 Acton Stacking Chairs & 5 Trolleys (Community Room)						
975	Chairs - 2 wingback chairs (DVD area)						
975	Chairs - 2 wingback chairs (New Arrivals area)						
975	<b>Lab Reno Seating (Tables/Chairs/Soft Seating)</b>		100,000	56,400			
975	True Patch panel room dividers (5 in Co-Lab)						
975	Chairs - 12 SitOnIT Movi nesting chairs (Co-Lab)						
975	Chairs - Moto modular seating (one 5-piece, one 6-piece, 2-ottomans in Co-Lab))						
975	Chairs - 4 Arca upholstered rocking chairs (Co-Lab)						
975	Chairs - 4 Arca mid-back stationary chairs (Co-Lab)						
975	Chairs - 2 Lyra parlor chairs (book return area)						
975	<b>East Aisle Pod Study Room Furniture</b>		40,000				
975	Chairs - 18 Focus side chairs and 9 counter-height stools (Pod Study Rooms)						
975	Chairs - 2 Joel swivel lounge chairs (Pod Study Pergola)						
975	<b>South Seating Area Furnishings</b>		30,000				
975	Chairs - 3 Joel swivel lounge chairs (South Seating Area)						
975	Soft seating whistler armless lounge chairs w/corner table (South Seating Area)						
975	Soft seating Whistler upholstered ottoman w/power (South Seating Area)						
975	Connectrac underwire raceway (under-carpet power for South Seating Area)						
975	Soft seating w/power (2-seat,1-table unit at entrance)						
975	Adult Fiction Alcove Study Room & Foyer Furnishings			123,300			
975	<b>Children's Library Furniture</b>				500,000		
975	<b>Help Desk</b> - Children's						
975	Children's-Upholster booth seats, reading nook mattress, sailboat table benches	Upholstery only 2023					
	<b>ART</b>						
975	Tree Sculpture (Children's Library)						Replace Youth Tree?
<b>Hardware</b>							
	See IT Capital		248,000	270,000	209,000	304,000	164,000
<b>Software</b>							
	See IT Capital		9,000	34,000	74,000	29,000	13,000
<b>Library Materials</b>							
	See P&L 730 accounts						

Sub-Total - Land Improvements-Depreciating

Sub-Total - Buildings, Fixtures & Improvements (Includes IT HVAC Systems)

Sub-Total - Furniture and Equipment

Sub-Total - Hardware (see IT Capital)

Sub-Total - Software (see IT Capital)

GRAND TOTAL BUILDING & IT CAPITAL REPLACEMENT

\$ 10,000	\$ 50,000	\$ -	\$ 35,000	\$ 20,000
\$ 457,000	\$ 530,000	\$ 535,000	\$ 680,000	\$ 1,133,000
\$ 170,000	\$ 288,400	\$ 500,000	\$ -	\$ 30,000
\$ 248,000	\$ 270,000	\$ 209,000	\$ 304,000	\$ 164,000
\$ 9,000	\$ 34,000	\$ 74,000	\$ 29,000	\$ 13,000
\$ 894,000	\$ 1,172,400	\$ 1,318,000	\$ 1,048,000	\$ 1,360,000

## Canton Public Library

## Capital Replacement Schedule Information Technology

			Last Year	This Year	Proposed		
FAC	Description	Notes	2024	2025	2026	2027	2028
Buildings, Fixtures and Improvements-HVAC Systems (PHYSICAL UNITS)							
974	RTU1 (Trane Intellipac 30 Ton)(2001, EOF 15-20yrs)(Engie-M2A-2021)						
974	RTU2 (Trane Intellipak 25 Ton)(2001, EOF 15-20yrs)(Engie-M2A-2021)						
974	RTU3 (Trane Intellipak 40 Ton)(2001, EOF 15-20yrs)(Engie-M2A-2021)						
974	Air Handler (Trane, Roof)(2001, EOF 20yrs)(rebuild Engie-M2A-2021)						
974	RTU4 (Main Trane AC, 90 Ton, last 2008, EOL 15-20yrs)						\$ 321,000
974	IT-AC APC rack mount, Server Rm (2008, EOL 5-10yrs)(2019 compressor)						
974	IT-AC Daikin miniSplit, Server Rm/Roof (2012, EOL 5-10yrs)		16,000	16,880	16,000		
974	IT-AC Daikin miniSplit, Wire Rm/Roof (2015, EOL 5-10yrs)		8,500	8,968	16,000		
974	AC - Community Rm (Trane 10 Ton, last 2008, EOL 2026)					165,000	
974	Air Compressor, Quincy (1989, EOL 30yrs) (DDCs will end need of it)						
974	Humidifier Dri Steam (last 2001, EOL 15yrs)(Engie-M3-2020)						
974	VAV Controls & Thermostats DDC replace Pneumatics (Engie-C2-2021)						
974	Building Control System Upgrade (4yr app updates)(Engie-C1-2021)		18,500				\$ 17,000
974	Boiler Backup (2 Bryan units) (1989 EOL 20yrs, extended by low use)						
974	Circulation Pump #3 (2014 EOL 20yrs)						
974	Circulation Pump #4 (2001 EOL 20yrs) differed from 2021						
974	Boiler Main Lochinvar (last 2001, EOL 20yrs)(Engie-M1-2020)						
974	Convert primary pumps to Variable Frequency Drive (Engie-C3-2020)						
974	Circulation Pump #1 Large (2001 EOL 20yrs)(Engie-M1-2020)						
974	Circulation Pump #2 Large (2001 EOL 20yrs)(Engie-M1-2020)						
	Contingency-Buildings, Fixtures and Improvements-HVAC Systems		4,000	4,152	3,000	15,000	\$ 30,000
Hardware - Information Technology Facilities							
Cabling and Multimedia for specific Library Areas							
978	A/V Media Upgrades - The-Lab		24,000				
978	A/V Media Upgrades - Friends Room						\$ 26,000
978	A/V Media Upgrades - Community Room						\$ 18,000
978	A/V Media Upgrades - Large & Medium Conference Rooms						\$ 10,000
Security							
978	Security Gates						
978	Security Cameras, new and/or upgrades		10,000				
978	Sonitrol System (including Air Phone camera 2014)						
978	People Counter (upgraded in 2020)						\$ 3,000
Specialized							
978	Disaster Recovery and Preparedness						
978	The Lab						
Hardware - Information Technology							

			Last Year	This Year	Proposed		
FAC	Description	Notes	2024	2025	2026	2027	2028
Computer Workstations - Hardware							
978	Desktop PCs: PUBLIC - CWEB		30,500				
978	Desktop PCs: PUBLIC - WEBEXPRESS				32,000		
978	Desktop PCs: PUBLIC - TEENS		12,500				
978	Desktop PCs: PUBLIC - PRINTRELEASE			-	6,000		
978	Desktop PCs: PUBLIC-SELF CHECK			9,600			
978	Desktop PCs: STAFF			19,800	22,000	23,000	\$ 24,000
978	Laptop/Docking: STAFF			14,200	15,000	16,000	\$ 17,000
978	Communal Laptops - Group 1			6,000			
978	Communal Laptops - Group 2						\$ 8,000
	Desktop PCs: Staff now 3070s last qty 42		19,000				
	Dell Laptop (7 staff) Latitude (move from PC to laptop)			20,500			
	Dell Laptop (6 shared) Inspiron --> Latitude			11,500			
978	CHROMEBOX - PUBLIC-OPAC						\$ 13,000
978	Touchscreens (5 print release) (was deferred from 2019 to 2021)					9,000	
978	iPad Air2 - Children's Sail (4), CR (2), IS (4)		-	-	9,000		
978	AWE STATIONS / 5 YEAR SUPPORT					27,000	
Networking; Wireless APs, Firewall, Switches							
978	EAST CLOSET DIST/ACCESS SWITCHES			7,658			
978	TWP SWITCH			11,000			
978	SERVER ROOM CORE SWITCHES			40,000			
978	WIRERM DR SWITCHES		-	-		23,000	
978	WIRERM ACCESS SWITCHES				38,000		
978	SAN-SWITCH		_____				
978	WIREROOM DIST SWITCHES		_____				
978	Security - Firewall (STAFF)						\$ 10,000
978	Security - Firewall (Public)						\$ 10,000
978	Router (Acquired from TLN 2014)					3,000	
978	Wireless Access Points		16,000		16,000		
Servers and Storage							
978	TOWNSHIP STORAGE - DELL POWER PROTECT DD6400		-			101,000	
978	VIRTUALIZATION SHARED STORAGE - DELL UNITY XT					67,000	
978	LTO TAPE LIBRARY - 24 SLOT			9,000			
978	VEEAM BACKUP SERVER - DELL POWEREDGE R720			18,500			
978	VITUALIZATION HOST SERVERS - DELL POWEREDGE R660		80,000				
978	SURVEILLANCE CAMERA NVR SERVER DELL POWEREDGE R540		11,500		15,000		
Specialized Hardware (including PBX / Printers / Copiers / UPS)							
978	Staff RFID Stations: Antenna/Reader (+4 for IS) (defer to 2021)						
978	Selfcheck Stations: Antenna/Reader/Display (defer to 2021)						
978	Sorting System Conveyor (deferred to 2023 2024)		_____	85,000			
978	Sorter Book Chutes & their PCs (external and internal)						

			Last Year	This Year	Proposed		
FAC	Description	Notes	2024	2025	2026	2027	2028
978	Sorting Bins (2023)						
978	Battery Backup Cabinets (APC 3000/RT8000) Library & Twp						
978	Cash / credit Payments at printer						
978	PUBLIC COPIER/PRINTERS		23,500		22,000		
978	STAFF COPIER PRINTERS				14,000		
	<b>Contingency-Hardware</b>		21,000	17,242	20,000	35,000	\$ 25,000
<b>Software - Information Technology</b>							
<b>OS, System, and Applications Software</b>							
979	Windows PC OS Upgrade (Windows Pro)					26,000	
979	Microsoft System Center Config Mgr 2016 (250 Managed Devices)						\$ 12,000
979	Microsoft Server - Data Center (3) and CALs (150)						
979	Microsoft SQL Server and CALs (110)			5,500			
979	Microsoft OfficePro 2019 (75 Staff & 96 Public Users)				53,000		
979	Microsoft SharePoint 2019 Server and CALs (122 Staff Users)						
979	BS&A Cloud Migration			25,000			
979	PC Mgmt; Remote Control, Remote Access, Scheduling, Sessions						
979	Catalog; discovery layer - implementation costs (differed to 2021)						
979	Catalog; patron web portal - implementation costs (differed to 2021)						
979	Curbside or Patron App, and Covid Enhancements				15,000		
979	Selfcheck Stations - Software (defer to 2021)						
979	Sierra Training System Build		7,000				
	Contingency - Software		\$ 2,000	\$ 3,500	\$ 6,000	\$ 3,000	\$ 1,000

Sub-Total - Buildings, Fixtures & Improvements (IT) - Included with BSO 974.00 (Non-IT Capital)

Sub-Total - Hardware (IT)

Sub-Total - Software (IT)

TOTAL - IT CAPITAL

\$ 47,000	\$ 30,000	\$ 35,000	\$ 180,000	\$ 368,000
\$ 248,000	\$ 270,000	\$ 209,000	\$ 304,000	\$ 164,000
\$ 9,000	\$ 34,000	\$ 74,000	\$ 29,000	\$ 13,000
\$ 304,000	\$ 334,000	\$ 318,000	\$ 513,000	\$ 545,000

Canton Public Library

Property Tax Collection Rates

Budget Year	2019	2020	2021	2022	2023	2024	2025	2026 est	2027 est	2028 est
Millage Rate	1.5006	1.4851	1.4717	1.4590	1.4396	1.4396	1.4324	1.4202	1.4081	1.3961
Township: Actual Collection % (based on full collection w/ IFT)	100.57%	100.89%	100.78%	100.19%	99.92%	99.92%	97.94%	0.00%	0.00%	0.00%
CPL: Budgeted Collection % - Original Approved (w/ IFT)	98%	99%	96%	98%	99%	99%	98%	99%	99%	99%
CPL: Final Budget	5,924,769	6,205,270	6,441,909	6,572,826	6,947,281	7,427,256	7,800,000	8,175,000	8,350,000	8,525,000
							Original Approved	Estimate	Estimate	Estimate