



## Canton Public Library Board of Trustees General Meeting Minutes

**May 15, 2025 – 7:00 PM**

The Chairperson, J. Lee, called the meeting to order at 7:00 PM.

Present: H. Abdu, N. Eggenberger, A. Iqbal, J. Lee, A. Wahby

Absent: A. Watts

Also Present: S. Bewick, E. Davis

### **CALL TO AUDIENCE**

Present: K. Bounds, L. Golden, B. Gudenburr, M. Hathaway, D. McHugh, M. Nicholson, C. Swanberg

No comments

### **APPROVAL OF AGENDA**

The agenda, as amended, was approved by unanimous consent.

### **APPROVAL OF GENERAL MEETING MINUTES**

The minutes were approved by unanimous consent.

### **COMMUNICATIONS**

None

### **DIRECTOR'S REPORT**

In addition to her written report, Davis advised there will be some security changes during the week of Liberty Fest. According to Emergency Management Coordinator William Hayes, there will be an increased police presence throughout the Heritage Park complex and adjoining properties during the festival, including the library parking lot.

The library is now one third through the fiscal year. Expenses that are trending above 33% are expected and include insurance, fringe benefits and other prepaid expenses. The library has transferred an additional \$3 million to the Michigan CLASS investment pool to utilize the greater interest rate. The change will be reflected on the June balance sheets; the total account balance is now over \$5 million.

### **TRUSTEE COMMENTS**

N. Eggenberger reported that she attended the May Friends of the Library board meeting. The Friends are enjoying their new bookshelves in the lobby and are looking into purchasing a new cashbox to take in money.

### **COMMITTEE REPORTS**

None

## **UNFINISHED BUSINESS & GENERAL ORDERS**

None

## **NEW BUSINESS**

***Home Delivery Trial Presentation*** – Circulation Services Department Head Kat Bounds and Circulation Supervisor Barb Gudenburr presented an overview on the first six months of the Home Delivery trial. According to current projections, it may be cost-effective to hire a provisional employee to handle the home deliveries in-house rather than outsourcing them to a courier service. Information Services Department Head Megan Hathaway explained the difference between Books by Mail and the Home Delivery trial and advised the library may later combine the two programs into a tiered system to expand home delivery without losing the personalized curation of the Books by Mail program.

***Wayne County Penal Fines Settlement*** – Davis presented an agreement provided by Fausone & Grysko, PLC that would provide the library director the authority to proceed with negotiating the settlement proposal on the library's behalf; this would help expedite the settlement process with the large number of libraries and governing boards involved.

N. Eggenberger moved, and A. Wahby supported the motion to approve a resolution authorizing the settlement of claims related to underpayment by Wayne County of Library Penal Fines from 2015 to 2023 in an amount not less than \$254,507 in exchange for a release of all potential claims.

**The motion passed unanimously 25/5-15-1 (5-0-0)**

## **CALL TO AUDIENCE**

None

## **ADJOURN**

The meeting was adjourned at 7:43 PM.



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Amy Watts, Secretary-Treasurer