



Canton Public Library Board of Trustees General Meeting Minutes

April 17, 2025 – 7:00 PM

The Chairperson, J. Lee, called the meeting to order at 7:00 PM.

Present: H. Abdu, N. Eggenberger, A. Iqbal, J. Lee, A. Wahby

Absent: A. Watts

Also Present: S. Bewick, E. Davis

CALL TO AUDIENCE

Present: K. Bounds, S. Fanning, L. Golden, M. Hathaway, D. McHugh, N. Moussa, M. Nicholson, C. Swanberg, K. Szymanski

No comments

APPROVAL OF AGENDA

The agenda was approved by unanimous consent.

APPROVAL OF GENERAL MEETING MINUTES

The minutes were approved by unanimous consent.

COMMUNICATIONS

Director Davis shared two handwritten thank-you notes from members of the community.

DIRECTOR'S REPORT

The library has received an update regarding the misappropriated Wayne County penal fines. Fausone & Grysko, PLC has presented the Wayne County Treasury with a settlement agreement on behalf of the owed libraries that the firm represents, proposing that the owed funds be reimbursed by June 30, 2025. Wayne County has not yet issued a response.

As of March 31, the library was 25% of the way through the fiscal year. The first-quarter budget amendment accounts for unbudgeted revenue and reallocates several expenditure line items.

Davis thanked Accountant Debbie McHugh for her work preparing the 2024 Pension Report Summary, which confirms that the MERS pension plan remains in compliance.

TRUSTEE COMMENTS

None

NEW BUSINESS

2024 Audit presentation, Plante Moran – Keith Szymanski of Plante Moran presented the findings from their audit of the library's 2024 fiscal year. The library received an *unmodified opinion* without any issues or findings in accordance with Generally Accepted Auditing Standards (GAAS). Szymanski confirmed this represents a clean audit and reflects strong financial reporting practices.

Accept the 2024 audit report as presented – A. Wahby moved, and N. Eggenberger supported a motion to accept the 2024 audit as presented by Plante Moran.

The motion passed unanimously 25/4-17-1 (5-0-0)

Approve 1st Quarter Budget Amendment – A. Iqbal moved, and N. Eggenberger supported a motion to accept the 1st Quarter Budget Amendment as presented.

The motion passed unanimously 25/4-17-2 (5-0-0)

2026 Budget Discussion – Expenditures

Salaries – Business Services Department Head Marian Nicholson advised the proposed salary budget supports the addition of a second communications specialist and part-time *experience* librarian and contains provisional hours should the library choose to transition to in-house home delivery of materials in 2026. The board did not have any additional questions at this time.

CALL TO AUDIENCE

No comments

ADJOURN

The meeting was adjourned at 8:01 PM.

Amy Watts, Secretary-Treasurer