



## Canton Public Library Board of Trustees General Meeting Minutes

**June 14, 2023 – 7:30 PM**

The Chairperson, A. Iqbal, called the meeting to order at 7:30 PM.

Present: N. Eggenberger M. Farrell, A. Iqbal, J. Lee, C. Spas, A. Watts

Also Present: E. Davis, S. Bewick

### **CALL TO AUDIENCE**

Present: R. Carsten, K. Bounds, L. Golden, A. Hodges, M. Nicholson, D. McHugh, C. Swanberg

No comments

### **APPROVAL OF AGENDA**

The agenda was approved by unanimous consent.

### **APPROVAL OF GENERAL MEETING MINUTES**

The minutes were approved by unanimous consent.

### **COMMUNICATIONS**

Director Eva Davis shared a letter from a patron addressed to the board expressing their objection to the library's pride display and informing the board that they had checked out all the books on the display "to protect the children." The letter followed a template posted on a website. The board directed E. Davis to reply with a "thank you for your thoughts" acknowledgement of the communication.

Board members received a 62 Days of Summer program packet containing an informative brochure, program list, field notebook, stickers, coupon form the Friends' and an updated map pass. Summer programs include a silent disco (headphones provided) with light up dance floor.

### **DIRECTOR'S REPORT**

In addition to the written report, Davis shared that the library is closing tomorrow, June 15, at 6:00 PM and will remain closed Friday, June 16, and Saturday, June 17 to accommodate Liberty Fest activities in Heritage Park. The library will reopen Sunday, June 18 at noon.

The Friends of Canton Public Library will celebrate their 35<sup>th</sup> anniversary with an invitation only event the evening of Friday, August 25.

M. Nicholson is working on a plaque for the backyard pergola as an acknowledgement of the Friends' financial support for the project.

The library is in the process of transferring our phone system to VOIP.

The library is 42% of the way through fiscal 2023 as of May 31. Penal fines are low as they are usually distributed in late summer/early fall. *Other Revenue* is high because of the \$30,000 donation from the Friends for the pergola. The second quarter budget amendment in July will help pull revenues into alignment. Fringe benefits, library materials and insurance are trending above 42%. Fringe benefits and insurance are paid early in the year, so those will continue to fall into line as we move through the fiscal year. Contractual, communication-printing, promotional and library materials are also trending higher in preparation for the 62 Days of Summer program.

#### **TRUSTEE COMMENTS**

None

#### **COMMITTEE REPORTS**

None

#### **UNFINISHED BUSINESS & GENERAL ORDERS**

None

#### **NEW BUSINESS**

***August 2023 – July 2024 Health Care Plan Options Overview*** – Kapnick Insurance representative R. Carsten and A. Hodges reviewed the recommended healthcare options. The Blue Care Network Healthy Blue Living HMO Platinum 500 (the library’s current plan) has been re-certified with no changes at an average cost increase of 9%. The renewal also includes a recommendation to increase the term life insurance benefit to \$60,000 from \$50,000.

E. Davis confirmed it is the library’s recommendation to stay with the 80/20 split for cost-sharing. M. Nicholson confirmed the recommendation to increase the life insurance benefit in order to keep pace with current wages.

***Approve 2023-24 Health Care Contract*** – N. Eggenberger moved and M. Farell supported a motion to renew the Blue Care Network Healthy Blue Living Platinum 500 healthcare plan contract for August 1, 2023 - July 31, 2024 and to increase the OneAmerica life insurance benefit to \$60,000.

**The motion passed unanimously 23/6-14-1**

***Approve PA-152 Health Care Premium Cost-Sharing*** – M. Farell moved and J. Lee supported a motion to approve the 80/20 split for PA-152 Employer/Employee Insurance Premiums Cost-Sharing.

**The motion passed unanimously 23/6-14-2**

#### **Discussion Item: 2024 Budget – Revenues**

- Millage rate – E. Davis reported that there would be no erosion of the millage rate under Headlee as the rate of inflation exceeded 5% in 2022. The library’s recommendation is to maintain the current millage rate of 1.4396.
- Property tax collection rate – E. Davis recommended maintaining the 99% collection rate.

**Discussion Item: 2024 Budget – Expense: MERS pension contribution** – M. Nicholson recommended “staying the course” with our 5-year contribution plan by again contributing a lump sum of \$280,000. Any amount in excess of the MERS minimum contribution requirement will be deposited to the Surplus Division.

**CALL TO AUDIENCE**

No comments

**ADJURN**

The meeting was adjourned at 8:23 PM.

  
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Claire Spas, Secretary-Treasurer

