



Canton Public Library Board of Trustees General Meeting Minutes

March 16, 2023 – 7:30 PM

The Chairperson, A. Iqbal, called the meeting to order at 7:30 PM.

Present: N. Eggenberger, A. Iqbal, J. Lee, C. Spas, A. Watts

Absent: M. Farrell

Also Present: E. Davis, S. Bewick

CALL TO AUDIENCE

Present: K. Bounds, L. Golden, D. McHugh, M. Nicholson, C. Swanberg

No comments

APPROVAL OF AGENDA

The agenda, as amended, was approved by unanimous consent.

APPROVAL OF GENERAL MEETING MINUTES

The minutes were approved by unanimous consent.

COMMUNICATIONS

None

DIRECTOR'S REPORT

E. Davis advised we received a thank you note from the Canton Goodfellows thanking us for being a distribution site for No Child Without a Christmas applications.

As of the end of February we are 17% of the way through the fiscal year. The Local Community Stabilization Share funds were received this week, so they will be reflected on the March financial statements. State Aid payments will be received later in the year in two portions. Fringe benefits are trending higher due to the lump MERS pension payment and prepaid insurance contracts. Professional & Contractual is trending higher due to annual contracts that are billed earlier in the year.

The Friends of the Library have agreed to purchase a butterfly wing installation as an engagement opportunity near the butterfly garden. Construction on the patio and ADA-accessible ramp/walkway near the staff area is scheduled to begin next month.

TRUSTEE COMMENTS

E. Eggenberger said she was happy to see that the removal of overdue fines has been going well; especially the decrease in the number of patrons sent to collections. A. Iqbal thanked everybody for their hard work.

UNFINISHED BUSINESS & GENERAL ORDERS

Staff Mask Requirement – N. Eggenberger moved and A. Watts supported a motion to make masking optional for all employees.

The motion passed anonymously 23/3-16-1

NEW BUSINESS

Endowment Fund review – The board expressed satisfaction with the endowment performance; although the overall fund balance decreased in 2022, the fund has shown significant gains since transferring to the Canton Community Foundation in 2015.

2024 Budget – Expenditures

2024 Library Materials Budget recommendation – The board agreed to continue allocating 15% of the annual budget to library materials.

Expand healthcare coverage to fully comply with PPACA – The board agreed to continue the offer of Health Care Coverage to regular full-time and salary exempt employees only.

Proposal to Convert Part-Time Librarian Position to Full-Time – J. Lee moved and C. Spas supported a motion to approve the proposal to convert one part-time librarian position to full-time status.

The motion passed anonymously 23/3-16-2

Patron Appeal 2023-01 – Closed Hearing to Consider Information Exempted from Disclosure by the Michigan Library Privacy Act – N. Eggenberger moved and A. Watts supported a motion to move into closed session to consider material exempt from disclosure by the Michigan Library Privacy Act.

ROLL CALL VOTE

Yes: N. Eggenberger, A. Iqbal, J. Lee, C. Spas, A. Watts

No: None

Abstain: None

The motion passed unanimously 5-0-0, 23/3-16-3

REGULAR MEETING RESUMED AT 8:19 PM.

Patron Appeal 2023-01 – Vote to:

- 1. Uphold the Patron's Suspension as It Stands, or***
- 2. Uphold the Patron's Suspension but Modify the Terms, or***
- 3. Revoke the Patron's Suspension effective immediately***

N. Eggenberger moved and A. Watts supported the following motion:

Based on the facts and information discussed in closed session, the Board moves to uphold the patron's suspension but modify the terms to allow the patron to return to the library, effective Saturday, April 1, 2023.

The motion passed anonymously 23/3-16-4

CALL TO AUDIENCE

None

ADJOURN

The meeting was adjourned at 8:22 PM.

A handwritten signature in cursive script, reading "Claire Spas". The signature is written in dark ink and is positioned above a horizontal line.

Claire Spas, Secretary-Treasurer