



Canton Public Library Board of Trustees General Meeting Minutes

August 18, 2022 – 7:30 PM

The Chairperson, N. Eggenberger, called the meeting to order at 7:30 PM.

Present: N. Eggenberger, A. Iqbal, J. Lee, C. Spas

Absent: M. Farrell, A. Watts

Also Present: E. Davis, S. Bewick

CALL TO AUDIENCE

Present: K. Bounds, D. Ewick, L. Golden, D. McHugh, M. Nicholson, C. Swanberg, K. Young

No comments

APPROVAL OF AGENDA

The agenda was approved by unanimous consent.

APPROVAL OF GENERAL MEETING MINUTES

The minutes were approved by unanimous consent.

COMMUNICATIONS

No communications

DIRECTOR'S REPORT

Director Eva Davis bid farewell to Information Services Department Head Dave Ewick, who is retiring effective 8/26.

The library will be undergoing some collection shifts over the next six months. Information Services and Circulation Services formed a committee to discuss some of the physical collections that have been declining (CDs, books on CD, DVDs) while other collections have been increasing (book club bags, fiction). The library will shift and offload some shelving with a goal of opening up the windows in the Fiction corner, freeing space for seating, and removing the magazine rack to improve sightlines and visibility for the Secondhand Prose Bookstore.

The library is 58% of the way through fiscal 2022 as of July 31st. Several expenditures are trending higher but will fall into line over the course of the year: Fringe benefits (due to the bulk payment at the beginning of the year); Library materials (ordering will be cut off around late September to ensure all materials will arrive before December 31); Insurance (most premiums must be paid at the beginning of the year).

TRUSTEE COMMENTS

Chair N. Eggenberger commented that a family member was telling her about the Kanopy program at the Ann Arbor Library. She explained the CPL also offers this program and is “a pretty cool library”.

UNFINISHED BUSINESS & GENERAL ORDERS

Staff Mask Requirement — The board discussed transitioning to a hybrid masking policy that allows for bare faces in certain circumstances, and requires masks in others. E. Davis stated her recommendation is to continue the staff masking requirement.

A. Iqbal moved and C. Spas supported a motion to adopt a hybrid masking policy.

The motion passed unanimously 22/8-18-1

The board will revisit the subject next month.

2nd Draft of 2023 Budget and 2024-2025 Projections — M. Nicholson highlighted changes from the previous draft. The board did not have any additional questions at this time. This item will be brought to a vote at the September Budget Hearing.

NEW BUSINESS

2023 Schedule of Board Meetings and Library Closures — This item will be added to the agenda for the September meeting when additional trustees are present.

CALL TO AUDIENCE

None

ADJOURN

The meeting was adjourned at 7:42 PM.



Amy Watts, Secretary-Treasurer