



## Canton Public Library Board of Trustees General Meeting Minutes

**December 16, 2021 – 7:30 PM**

The Chairperson, Nancy Eggenberger, called the meeting to order at 7:31 PM.

Present: N. Eggenberger, A. Iqbal, J. Lee, C. Spas, A. Watts

Absent: M. Farrell

Also Present: E. Davis, K. Gladden

**CALL TO AUDIENCE** (K. Bounds, D. Ewick, L. Golden, D. McHugh, M. Nicholson, R. Noble) – None

### **APPROVAL OF AGENDA**

The agenda was approved by unanimous consent.

### **APPROVAL OF GENERAL MEETING MINUTES**

The minutes were accepted by unanimous consent.

### **APPROVAL OF CLOSED SESSION MINUTES**

The minutes were accepted by unanimous consent.

**COMMUNICATIONS** — Director Eva Davis shared a letter from the library's attorney, Anne Seuryneck of Foster, Swift which notified the library that the hourly billing rate to the library will increase to \$225 effective February 1, 2022. The board indicated willingness to continue with Foster, Swift in light of the increase.

### **DIRECTOR'S REPORT**

The roofing crew needs five days (not necessarily consecutive) to complete the trim on the new roof.

The library was 92% through the year, as of 11/30/2021. The 4<sup>th</sup> Quarter Budget Amendment and Fund Balance transfer later in the agenda are intended to bring the financials into line and to make sure that there is enough funded on the expenditure side.

**TRUSTEE COMMENTS** — Chair Nancy Eggenberger expressed concern regarding the spread of both the Delta and Omicron variants of the coronavirus in the area. She suggested the board discuss the possibility of meeting virtually in 2022. E. Davis will research whether virtual meetings will still be a legal option according to the Open Meetings Act in 2022.

**COMMITTEE REPORTS** — None

**UNFINISHED BUSINESS & GENERAL ORDERS**

***Nomination and Election of 2022 Board Officers*** – Chair N. Eggenberger indicated that, as none of the other trustees had indicated a desire to serve as officers in 2022, the current slate of officers (Nancy Eggenberger – Chair; Michelle Farrell – Vice Chair; Amy Watts – Secretary/Treasurer) were willing to stand for a second term.

J. Lee moved and C. Spas supported a motion to nominate and elect the current slate of officers to a second term.

**The motion passed unanimously 21/12-16-1**

**NEW BUSINESS**

***4<sup>th</sup> Quarter Budget Amendment*** — A. Iqbal moved and A. Watts supported a motion to approve the 4<sup>th</sup> Quarter Budget Amendment as presented.

**The motion passed unanimously 21/12-16-2**

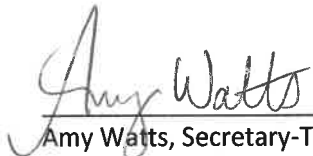
***Approve Fund Balance Transfer for 2021 Capital Projects*** – A. Watts moved and C. Spas supported a motion to approve a fund balance transfer (not to exceed \$573,408) for 2021 capital projects.

**The motion passed unanimously 21/12-16-3**

**CALL TO AUDIENCE** – None

**ADJOURN**

The meeting was adjourned at 7:39 PM.

  
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Amy Watts, Secretary-Treasurer